

**Special Board Meeting  
of the  
Mosier Fire District  
Monday, September 16, 2024 at 2:00 p.m.**

**Held as in-person and Zoom Meeting**

**Attendance:**

**Board Members:** Carol Goter, Kris McNall, Rob Miller, Todd Reeves, Joanne Rubin

**Staff:** Chief Michael Carlson

**Call to order at 1404**

**Agenda additions or corrections:** Typo re Chief's report regarding sale of Brush 12, should be Brush 122.

**Comments from the public:** None

**Consent agenda** - No new bills since last meeting. **Motion** made by Goter to approve Consent Agenda; seconded by Reeves; approved unanimously.

**Business:**

1. **Volunteer Report** - None.
2. **Board**
  - a. Board Representative to October drill: Rubin will go.
  - b. Volunteer Appreciation December Dinner Scheduling: Chief has sent out requests to volunteers for open dates, but has had little response. He stated he'd like to have it at Moco again this year, but on a night that Moco is not open. It would cost twice as much as last year, but he would like to see if Moco will be open to negotiating that price. Discussion about volunteer participation in social events as well as calls. Chief will consider moving his Fourth of July crawfish event to another weekend. Chief will discuss dates and costs with Moco.
3. **Financials** - Chief reports issues with bookkeepers paying seasonal firefighters on time. He will try to submit the payroll early to see if the situation improves. The rest of the financials will be deferred until October meeting.
4. **JUF Update**
  - a. MOU Revisions Update/Board approval: Chief received input from board members Miller and McNall. Biggest concern seemed to be verbiage regarding landscaping maintenance/costs. Chief Carlson discussed considerations for MFD to arrange/contract with entities regarding MFD's operation and maintenance of the apparatus building. Discussion regarding access to bathrooms when the building is closed to the public. Per conditions of MFD's Business Oregon loan, the project must be completed by October 2025. Following was a review of the history of that loan and suggestion that MFD inquire about extensions to the loan. Reeves and McNall discussed making inquiries regarding loan extensions. Consensus was to wait a couple of months to see what develops with the overall plan and then make inquiries regarding an extension. Board approval of MOU tabled for now.

b. Other updates: Further discussion of alternatives regarding building plans and site location, whether the two entities (City and MFD) could pursue sites independently. Complications regarding use of some of the existing funds were pointed out, as well as potential increased costs due to having separate projects. Discussion of erecting a metal building for fire, but current information (\$100K) is for the shell only and to get a cost of everything else needed would require another contractor, but rough estimate would be \$2.5M. Decision made for board members to gather information about various recent projects (e.g., Richland WA, Boardman, OR, Meridian ID) to present at next JUF meeting. JUF meeting to be scheduled in the next couple of weeks.

**Executive Session entered at 1537**

Executive session pursuant to ORS 192.660(2)(i) "To review and evaluate the employment related performance of the Chief Executive Officer of any public body , a public officer, employee or staff member who does not request an open hearing."

**Reconvene Regular Session at 1706**

**Decisions Made:** Board member Miller will work on developing HR policies. The Chief will keep the board informed of significant personnel issues as they occur.

**Remaining agenda items to be deferred until next regular board meeting.**

**Adjournment at 1707**

*Next month's board meeting is scheduled for October 10, 2024.*