

# Mosier Fire District Board Meeting

Thursday, February 8, 2024 at 6 pm

Held as in-person and Zoom Meeting

## Attendance

- **Board Members:** Todd Reeves, Kris McNall, Carol Goter
- **Staff:** Chief Michael Carlson
- **Volunteer:** Maggie Goter
- **Public:** Rob Miller, Megan Pingree

## Call to order 1807 by Todd Reeves

**Agenda additions or corrections:** Reeves will discuss delaying selection of new board member due to Joanne Rubin not being at this meeting, and having a special meeting due to Kris McNall not being at the March meeting. Chief Carlson will add something to the Chief's report that happened this afternoon .

**Comments from the public:** None

**Consent agenda** - Goter will talk to Chief about SDIS bill account category allocations after the meeting to make sure amounts are correct. McNall suggested setting up system for Board to sign checks more frequently to avoid late fees. Reeves made a **motion** to approve consent agenda, with acknowledgement that Goter and Chief will review SDIS bill and make allocation correction if necessary. Seconded by McNall. Approved by Reeves, McNall and Goter.

## Business:

**1. Volunteer Report:** Per M. Goter, the volunteers were very appreciative of the Board hosting the holiday party at MOCO. Also would like to thank Gene and Karn Arnold for their generous donation of \$200 to the Volunteers Association.

## 2. Financials

**2.1. Schedule first budget meeting:** McNall suggested April 25, 2024, for first budget meeting, as well as possible discussion at the regular April MFD meeting of bigger expense items in the 24-25 budget prior to it going out in the official packet for Budget Meeting, at discretion of the Chief.

## 2.2 Budget Committee members and terms:

- Wade Root - reappoint for 3-yr term
- Tim Hudson
- Al Sorestad

**3. District Mission Statement:** McNall and Rubin to work on this. McNall suggested a basic framework that includes life safety, property safety, environmental safety, and fiscal responsibility. Chief needs the mission statement to develop a strategic plan. Board agreed to allow Rubin and McNall to further refine the mission statement.

**4.1-3 . JUF Committee and Staff reports:** McNall reported from the last JUF meeting (in place of Rubin), especially related to the issue of number of bays for fire apparatus, reductions in office space for both Fire and City, and other design specifics. Reeves reported there was an alternate bid in process that included an additional commercial kitchen and third bay. JUF financials were reported. There is still a gap in MFD understanding of the JUF financials and the square footage cost. McNall praised the City for their resourceful and active fundraising, and all the work they've put into the JUF, suggesting MFD do all it can to make the JUF happen. McNall indicated she'd heard there may be community members who think that MFD is holding back on their contributions, countering that MFD attempts to be transparent, and recommended that anyone who wishes review our financial records on our website. Discussion ensued about expenses charged to date, and MFD need to understand them. Chief Carlson explained that he has not put any of his time toward the JUF to keep costs down. Further discussion on operational plans if we only have two bays at JUF and need to add another steel building at Station 12 to house equipment. McNall was in touch with someone who claimed it could be done as cheaply as \$200/sf, while Chief Carlson had an estimate for a steel shell (no electric, etc) which could house two engines, costing \$200K.

Chief stated he was asked to redo his operational plan, but he believes that may hinder future growth and limit MFD to smaller engines, which has its own disadvantages. It was reported that to extend the two bays at the JUF by 5 feet would cost \$300K.

**4d. MOU for lease and O&M-** Discussion of MOU template, control over City and Fire areas, splitting costs for areas not exclusively dedicated to City or Fire, how landscaping and utility costs will be allocated. McNall would like the Lease part of this should be separated from the O&M part of this agreement. There was general agreement with the 99-year lease, with the O&M portion being revisited every five years. MOU is at MFD attorney's office and we'll see what their suggestions are.

**5. Chief's report:** Review of upcoming trainings and January calls. Looking for grants for PPE and SCBAs for regional use. Has started the Budget process. Bills are in state legislature to get more funding for local fire departments. March 30 will be the wildfire town hall at the Grange. Cost for volunteer appreciation dinner was under budget. Will try to look at another appreciation event in the spring.

**7. Correspondence:** None

## **8. Board**

**8.1. Board Member Replacement** - decided to delay to allow Rubin to vote and be sure that the other candidate (not present at this meeting) is still interested and didn't have a pressing issue preventing him from attending this meeting. Decision made to have a Special Board Meeting via Zoom on February 15. Meeting will be noticed at least 24 hours in advance.

**8.2. SDAO Board Training Date:** McNall will send out a poll for the second half of April

**8.3 Board member to March Drill:** Reeves will go to some meeting before the next Board Meeting.

**9. Comments from the Public:** None

**Meeting adjourned at 2007.**