

# Mosier Fire District Board Meeting

Thursday, November 9, 2023 at 6 pm

Held as in-person and Zoom Meeting

## Attendance

- **Board Members:** Joanne Rubin, Todd Reeves, Kris McNall, Carol Goter
- **Staff:** Chief Michael Carlson
- **Volunteers:** Maggie Goter, Charles Young

**Call to order 1816 by Joanne Rubin**

**Agenda additions or corrections:** McNall added Board decision for who will sign off on the audit.

**Comments from the public:** None

**Consent agenda** - Today's agenda; **Motion** by McNall to approve September and October minutes with correction to end time of October meeting; seconded by Rubin; approved by Rubin, Goter, and McNall. Reeves abstained due to not having had opportunity to read minutes. **Current bills:** Chief provided clarification on \$944 Grainger bill for mask for volunteer which didn't fit, was returned, but the return did not make it on the statement. **Motion** made by McNall to approve bills, seconded by Rubin. All four board members present voted to approve.

## Business:

**1. Volunteer Report:** M. Goter spoke on her own behalf expressing general appreciation for Board monthly presence at Drill. Stated training and responding to call is ongoing.

### 2. Board

**2.a SDAO Board Training:** Rubin reports SDAO will present a 90-minute training on 1/12/24 at 10:00 a.m.. Reeves questioned the short length of the meeting. Rubin will talk to someone there for clarification in January.

**2.b Board Rep to December Drill:** C. Goter will go to December drill.

### 3. Financials

Per McNall, financial reports not provided in time by bookkeepers.

**3.a Unemployment Insurance:** **Motion** by McNall to give Chief Carlson, MFD bookkeepers, and Board Treasurer McNall access to unemployment insurance. Seconded by Rubin. Carried with unanimous approval.

**3.b LGIP Access:** Motion by McNall to give Chief Carlson and McNall "read" access to LGIP information, including statements. Currently, only our bookkeepers have access. Seconded by Rubin. Carried unanimously. Reeves asked for clarification regarding where the Board would see LGIP information. McNall confirmed that the actual statements are available if the board wants them, but they are currently referenced in the financials.

**3.c Audit update from Chief Carlson:** Chief Carlson reported that he'd seen a draft of the audit report and that overall it looked good -- only minor corrections needed regarding categorization. Examples are incorrect postings of grant receipts, credit card charges, proceeds from sale of the 1998 Dodge 2500. McNall called out items that should not have shown up in the audit and will follow up with the bookkeepers. She also proposed that she (as Board Treasurer) and Chief Carlson sign this year's audit. All board members agreed to this plan. McNall further stated that when the JUF is built and our expenses exceed \$1M, we will need a full audit. Also, there will be other requirements at that point, including making sure that our policies (e.g., purchasing policy) are in order, that the Board will need to address.

**4. District Holiday Party:** Rubin reported a request from Board Member Fisher to get a headcount of those able to attend. Discussion of invites to volunteers, of importance of getting as many volunteers to respond as possible. Volunteer M. Goter added that most of the volunteers she'd spoken with would be unable to come on the date offered. Rubin will ask Fisher to explore additional dates. The event may need to happen in January.

**5. JUF Committee:** Rubin reports no updates since last meeting. Chief Carlson states that Jayme from City of Mosier and he received emails regarding paperwork they need to provide. Reeves stated that he'd forwarded information collected by McNall regarding costs of similar projects completed in the larger area to the City of Mosier. Reeves and Mayor Anderson met with the architect who responded that the current estimates are not out of line. Reeves concluded that everyone wants to move forward with the current plan.

**6. Annexation Proposal:** Chief Carlson made a presentation on the topic of SB 1668 (effective July 2023), regarding annexing land not currently in a fire district to rural fire districts, thereby providing protection for structures. Potential benefits to property owners is that they have structural fire protection and may have a better ISO rating, thereby saving them on their insurance costs. Benefits for MFD include increasing the size of the district and the potential for additional volunteers and income. Chief Carlson went over the details of how to implement it, costs to implement it, income from implementation, and locations to which it would apply. **Motion** made by Rubin that Chief Carlson continue to pursue the details/costs for annexing eligible properties; seconded by Goter; approved by all members present.

**7. Chief's Report:** In addition to the written report, Chief Carlson reported that the Lexipol subscription has been canceled and reviewed how firefighters and EMTs will now be able to get their Continuing Education hours through FireRescue1 Academy.

**8. Correspondence:** None.

**Adjournment:** 1925