

Mosier Fire District Board Meeting

Thursday, August 10, 2023 at 6 pm

Held as a Zoom Meeting

Approved with edits 9/14/23

Attendance

- **Board Members:** Todd Reeves, Kris McNall, Carol Goter
- **Staff:** Chief Michael Carlson
- **Volunteer:** Maggie Goter
- **Public:** Rob Miller

Call to order 1806 by Todd Reeves

Agenda additions or corrections: Bank and June Minutes

Comments from the public: None

Consent agenda - Today's agenda; Current bills: Kris McNall made a **motion** to approve June minutes, Todd Reeves seconded; approved unanimously. Kris McNall made a **motion** to approve consent agenda, including the bills; Todd Reeves seconded; approved unanimously

Business:

- 1. Volunteer Report:** Appreciate board attendance to drill and Reeves' setting up internet at Station 12
- 2. Board Representative to September Drills:** Kris McNall to attend September drill

3. JUF Committee:

- **Meetings Report:** Todd Reeves reports at the recent meeting financials were discussed. Current cost is \$8.6M, the project has \$6M, has spent \$1M, and cuts need to be identified. Chief Carlson reports that City is considering selling property. At the JUF meeting, Joanne Rubin suggested a "cold shell" instead of architect-designed building. City discussed putting up fundraising thermometer to let the community know that the process is moving forward. The project's architect presented alternate versions of the plans to reduce costs including reducing number of bays from 3 to 2. Chief Carlson is opposed to that, but asked MFD board to consider giving public works space at Station 12 since the City is giving MFD a \$1/yr for 99 years lease at the JUF. Station 12 would remain open, but with fewer vehicles. This will need to be voted on next meeting as it wasn't on the agenda.

Per NFPA regulations, there is supposed to be 10 ft around all equipment. Chief states that architect design has followed NFPA regulations, allowing each bay to hold two engines. Chief will provide dimensions of engines and proposed bays for MFD Board.

- **Review of MFD JUF budget and resources:** We still expect the Business Oregon loan but the MOU between City and MFD needs to be completed. K. McNall showed a draft of the Sources & Uses document that shows fundraising and proposed allocation of funds. McNall reminded the group that Business Oregon will require proof of available funds.

McNall pointed out that City believes that the \$500K from UPRR that was given to MFD is

actually split between City and MFD, and states that per contract, that is not the case. This may not be an issue since it's all going to the JUF, but McNall wants MFD Board to be aware.

- **Request for MFD support:** McNall reported that City requests more support from MFD in JUF process – minutes and notice process. Chief Carlson and City Manager will provide agendas, McNall will do the notices, and City staff will do the minutes.

Reeves stated that the City bills JUF for any hours they put toward this. City budgeted 1/4 person to this effort, not sure where this money is coming from. Per McNall, City thinks they may be depleting their soft cost money, may be thinking that they can use the \$500K UPRR funds that MFD has; this money is wholly dedicated to construction. Acknowledgement that the City has carried most of the load regarding JUF project. If the City does want to tap into MFD UPRR funds, this issue will need to be resolved. Reeves expressed concern at the JUF meeting that soft costs were piling up. If MFD needed to allocate the \$500K elsewhere (not construction), we could do that with a supplemental budget.

Chief Carlson added that the City is okay with the Fire Station being built first because of public demand. He reported that he also sat in on City Council meeting and heard concerns about the City's selling property by Senior Center, estimated at \$2M, to raise funds. Some don't want to sell it for fear of someone building a mansion instead of affordable housing. There was recognition that MFD and City need to have a joint meeting to discuss these concerns. Chief will talk to City Manager to arrange.

Board

- **Board Training:** C. Goter to go to SDAO training in Salem on 8/23/23.
- **Meetings - ORS 478.250:** This regulation confirms that we must meet at least once a month.

Financials

- **Bank:** Everyone needs to go and sign the forms at the bank so that C. Goter can become a check signer.
- **Proposed Bill Payment Policy:** K McNall made a **motion** to adopt the policy; T. Reeves seconded; discussion occurred to clarify the process which was reviewed with bookkeepers and accountant. Motion passed unanimously.
- **Preliminary year end financials:** McNall encouraged board to look at items that are way up or down. Will inquire about the incorrect amount for Chief's salary.

Chief's report

Additions:

- Tender 12 is out of service due to a fault in the lighting/electrical - to be serviced. All other vehicles are operational.
- Next training IS at MCFR for more hands-on training on the structural side (low frequency but high risk). Chief is looking at gear approaching or past shelf life, including bunker gear. Looking for grants for bunker gear replacement.
- Station 12: McNall ask about a covered parking for station to avoid the difficulties in parking vehicles. Chief needs the Board to complete it's vision statement so that he can complete his strategic plan addressing issues like this. McNall requests more detail on chief's reports; will be useful when doing performance evaluations.

Discussion and approval for sale of the 2007 Chevy Suburban to Dufur Fire: Dufur Chief

contacted Chief Carlson about purchase. This rig is not used by us. Chief wants to sell for \$3,500. Reeves made **motion** to sell, McNall seconded, approved unanimously.

Correspondence: Reeves will deliver insurance letter to Chief which was delivered to wrong address. Requests Chief update SDAO with current address.

Comments from the public: None

Adjournment 1940